

THE FRANKLIN COUNTY BOARD OF SUPERVISORS HELD THEIR REGULAR MONTHLY MEETING ON TUESDAY, DECEMBER 18, 2012, AT 1:30 P.M., IN THE BOARD OF SUPERVISORS MEETING ROOM LOCATED IN THE GOVERNMENT CENTER, 1255 FRANKLIN STREET, SUITE 104, ROCKY MOUNT, VIRGINIA.

THERE WERE PRESENT: David Cundiff, Chairman
Leland Mitchell, Vice-Chairman
Bob Camicia
Ronnie Thompson
Charles Wagner
Cline Brubaker
Bobby Thompson

OTHERS PRESENT: Richard E. Huff, II, County Administrator
Christopher Whitlow, Asst. Co. Administrator
Larry Moore, Asst. Co. Administrator
B. J. Jefferson, County Attorney
Sharon K. Tudor, MMC, Clerk

David Cundiff, Chairman, called the meeting to order.

Invocation was given by Supervisor

Pledge of Allegiance was led by Supervisor

PUBLIC COMMENT:



CONSENT AGENDA

APPROVAL OF ACCOUNTS PAYABLE LISTING, APPROPRIATIONS, TRANSFERS & MINUTES FOR – NOVEMBER 20 & 29, 2012

BOARD ORGANIZATIONAL MEETING/WEDNESDAY, JANUARY 2, 2013 @ 4:00 P.M.

AMBULANCE REPLACEMENT/FORK MOUNTAIN RESCUE SQUAD

In 2011, Public Safety staff consulted volunteer EMS Captains to update the county ambulance specification and to assess which vehicles within the fleet would need replacement within the next 5 years. These specifications currently in use were left unchanged as EMS providers have found the design to be very functional in providing patient care.

In FY 2012 – 2013, one ambulance is scheduled for replacement. The vehicle to be replaced is located in the Fork Mountain Rescue Squad.

Although Fork Mountain Rescue Squad does not have the highest call volume in Franklin County the vehicles housed there incur significant mileage. In addition to the volunteer staff, career staff is assigned to the station Monday through Friday 12.5 hours daily. The station responds to approximately 400 EMS calls annually and frequently respond to calls throughout the entire county during career staff hours. The vehicle to be replaced is a 1995 Ford Type III modular ambulance with 110,500 miles. The vehicle was recently removed from service due to an engine failure which will require a complete rebuild to repair. The estimated costs to replace the engine is in excess of \$10,000. Prior to being removed from service the vehicle frequently experienced breakdowns and had reliability issues. The vehicle requested to be purchased will be a 2012 Chevrolet diesel Type III modular ambulance that is similar in size of the current vehicle and will be compliant with county ambulance specifications.

The purchase of this vehicle will be made under the terms and agreements of a procurement contract for Montgomery County Virginia. Montgomery County has an open contract for ambulance purchases that is effective until 12/2013 with Vest Sales and Service. Vest Sales and Service in Floyd County is an emergency vehicle distributor and repair center for Osage ambulances. An Osage ambulance built to Franklin County specifications is available for purchase for \$140,208.00 using the Montgomery County contract. There is adequate CIP funds available in the 2011 – 2012 budget in line item 3000-023-0147-7005 to facilitate the purchase.

RECOMMENDATION:

Staff respectfully recommends that the Board of Supervisors approve the purchase an advanced life support ambulances as outlined in this request.

WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL, INC./RE-APPOINTMENT/DARYL HATCHER 1/31/2016

WESTERN VIRGINIA REGIONAL JAIL USED VAN

Franklin County is one of four (4) localities that formed the Western Virginia Regional Jail Authority (including Montgomery, Roanoke and the City of Salem). The facility which opened in the spring of 2009 provided relief to local jail concerns.

The Regional Jail has a vehicle policy whereby participating localities can take ownership of the jail's retired fleet vehicles. Currently, the Authority has a 2009 Ford F-350 Van to surplus. The vehicle has approximately 150,000 miles but is said to be in good condition. As it relates to the policy, it is Franklin County's turn to have first referral on this particular vehicle.

RECOMMENDATION:

It is requested that the Board of Supervisors grant staff permission to look at this vehicle and if determined to be of beneficial use to Franklin County, make an official request that the vehicle be reassigned to us.

The only expected cost of transferring the vehicle would be that of insurance and transfer of title/tags.

SHERIFF'S DEPARTMENT SURPLUS VEHICLES

On September 1, 1996, the County of Franklin adopted a “vehicle policy”. The policy was “amended and re-adopted” on February 15, 2005. Section four (4) of this policy governs vehicle replacement and the reallocation and/or sale of vehicles which are unmoved from service.

Recently, the Franklin County Sheriff's Office provided a listing of vehicles which are requested to be declared "surplus". These vehicles are made available due to normal replacement or after determining the said vehicles have become too costly to maintain.

RECOMMENDATION:

Staff recommends that the Board of Supervisors declare the listed vehicles “surplus”. It is further requested that the Board grant the vehicle committee authority to reallocate, sell and/or otherwise dispose of these vehicles in keeping with the said policy and in the best interest of the County.

DECLARATION AND DISPOSAL OF SURPLUS VEHICLES

[illegible]

AUCTION HELD:

SHERIFF'S SURPLUS VEHICLES/ASSET FORFEITURE

On September 1, 1996, the County of Franklin adopted a "vehicle policy". The policy was "amended and re-adopted" on February 15, 2005. Section four (4) of this policy governs vehicle replacement and the reallocation and/or sale of vehicles which are unmoved from service.

Recently, the Franklin County Sheriff's Office provided a listing of vehicles which are requested to be declared "surplus". These vehicles are made available due to normal replacement or after determining the said vehicles have become too costly to maintain. Two of these vehicles were purchased with asset forfeiture funds, any proceeds from the sale of these vehicles must be appropriated back to that specific account.

RECOMMENDATION:

Staff recommends that the Board of Supervisors declare the listed vehicles “surplus”. It is further requested that the Board grant the vehicle committee authority to reallocate, sell and/or otherwise dispose of these vehicles in keeping with the said policy and in the best interest of the County. If in fact discussion is made to sell these vehicles, all proceeds must be appropriated back to a specific account for forfeiture funds.

DECLARATION AND DISPOSAL OF SURPLUS VEHICLES

[illegible]**AUCTION HELD:**

VACORP LODA TRUST

Franklin County opted out of the State Line of Duty Trust Fund on July 1, 2011 and joined the Virginia Association of Counties Group Self Insurance Risk Pool for line of duty coverage. All existing claims were covered by VACORP as well as any new claims going forward.

A revision of the original agreement is now warranted because of State Code Sections that have changed since last year. This agreement also formally transfers all line of duty liabilities to the VACO Line of Duty Trust Fund and provides assurance to the County that the Trust will administer all pre-June 30, 2011 claims as well as future claims should they occur. If the County does not adopt Trust membership then the liability for County claims must be carried on the County's financial statements.

RECOMMENDATION:

Recommendation:
Staff respectfully requests the Board's adoption of the submitted VACORP LODA Trust agreement.

ANNUAL COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS)

Each year, communities across America, including Franklin County, adopt lists of economic development-related projects for the coming year for submittal to the federal government. While the County does not expect to complete the entire list nor does adoption of the list give final approval by the Board for any project, submitting a wide variety of projects is advantageous to the locality. The Comprehensive Economic Development Strategy (CEDS) is used by the United

States Economic Development Administration (USEDA) when reviewing potential grant recipients and USEDA cannot fund any projects that are not listed on the CEDS. For this reason, communities submit extremely aggressive lists of projects due to the uncertainty of what may happen over the next twelve months. If adopted by the Franklin County Board of Supervisors, the CEDS will be compiled with ones submitted by the other localities in the West Piedmont Planning District and forwarded to the USEDA.

The proposed list is identical to last year’s submittal as to the projects listed, with the exception of the addition of the Burnt Chimney Waterline and New Business Park projects and an update to some of the expected costs for certain projects. Project priorities are defined by their stage of planning and readiness to move forward. The proposed CEDS list attempts to capture as many known potential projects as possible and categorizes them based on the federal direction.

RECOMMENDATION:

Staff respectfully requests that the Board of Supervisors approve the proposed CEDS list for submission to USEDA.

PROJECT	PRIORITY	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENVIRON- MENTAL IMPACT	NO. OF JOBS
Natural Gas Service Extension--Franklin County	1/II	Complete 12 mile service extension of Roanoke Gas to Franklin County/Rocky Mount Industrial Park	VTC	\$ 3,000,000	\$ 12,500,000	Positive	300+
			USDA-RD	\$ 3,000,000			
			Local	\$ 3,000,000			
			Private	\$ 3,500,000			
Burnt Chimney Water Extension--Franklin County	1/I	Complete extension of WVWA water line from Westlake to Burnt Chimney Community	VTC	\$ 375,000	\$ 3,180,762	Positive	50+
			Local	\$ 1,805,762			
			Private	\$ 1,000,000			
New Business Park Near Rocky Mount--Franklin County	1/I	Master planning, procurement, and development of new business park near Rocky Mount	VTC	\$ 3,000,000	\$ 15,000,000	Positive	900+
			USDA-RD	\$ 1,800,000			
			DHCD	\$ 700,000			
			Local	\$ 8,000,000			
Franklin County/Rocky Mount Industrial Park--Franklin Co/Town of Rocky Mount	1/I	Extension of industrial access, water and sewer, site improvements, completion of loop access road, and rail spur to serve expansion of existing heavy industrial site	EDA	\$ 1,000,000	\$ 3,394,656	NA	250-300
			Local	\$ 1,282,156			
			Rail Acc Funds	\$ 300,000			
			VTC	\$ 812,500			
Penn Hall Regional Park Site Master Plan--Franklin County	1/II	Develop master plan and development budget for 265-acre Penn Hall Regional Park facility	Local	\$ 60,000	\$ 300,000	---	---
			DCR	\$ 60,000			
			DGIF	\$ 60,000			
			VTC	\$ 60,000			
			AEP	\$ 60,000			
Park System Improvements--Franklin County	1/II	Improvements to public park units in Franklin County per the existing Capital Improvements Program	DCR	\$ 150,000	\$ 3,550,000	Positive	NA
			Local	\$ 3,000,000			
			VDOT	\$ 400,000			
Last-Mile Broadband Expansion--Franklin County	1/III	Study and implement a last-mile solution to provide County businesses and consumers fast, accessible, and affordable telecommunications service	EDA	\$ 500,000	\$ 1,800,000	Positive	100+
			Local	\$ 100,000			
			State	\$ 200,000			
			Private	\$ 1,000,000			
County Trail System--Franklin County	1/III	Development of trail system per adopted County Trail Plan (Phase 1)	DCR	\$ 300,000	\$ 2,100,000	Positive	NA
			VTC	\$ 200,000			
			VDOT	\$ 800,000			
			Local	\$ 800,000			
Pigg River Dam Removal Initiative--Franklin County-Town of Rocky Mount	1/II	Removal of two dams on Pigg River to permit fish migration and improve safety	USFWS	\$ 1,000,000	\$ 2,100,000	---	25
			DGIF	\$ 600,000			
			VTC	\$ 1,000,000			
			Local	\$ 500,000			

<i>Pigg River Heritage Trail-- Town of Rocky Mount - Franklin County</i>	1/III	Development of Heritage Trail for tourism, recreation, and quality of life enhancement in support of economic development	TEA-21 DCR Local	\$ \$ \$	275,000 100,000 75,000	\$ 	450,000	Positive	NA
<i>Agricultural Business Development Plan</i>	1/II	Complete a business development plan to support com- modity level producers and supporting industries in Franklin County	USDA-RD VTC Local	\$ \$ \$	20,000 20,000 20,000	\$ 	60,000	---	20
<i>Smith Farm Master Planning and Development</i>	2/II	Development of a master plan and development schedule for Smith Farm property	DGIF VTC Local	\$ \$ \$	150,000 150,000 200,000	\$ 	500,000	---	NA
<i>Ferrum Downtown Improve- ments--Franklin County</i>	2/III	Develop sidewalks, railroad pedestrian bridge, "Main Street" scale improvements	TEA-21 VDOT Local	\$ \$ \$	839,501 200,000 76,835	\$ 	1,116,336	Positive	20-30
<i>Franklin County Commerce Park Waterline/Sewer Exten- sion--Franklin County</i>	2/II	Extension of Town water and sewer service to Franklin County Commerce Park	Local EDA DHCD USDA-RD	\$ \$ \$ \$	300,000 300,000 200,000 700,000	\$ 	1,500,000	Positive	200+
<i>Public Water System Develop- ment--Phase III--Franklin County</i>	2/III	Continuing phased development of county water system infrastructure	USDA-RD Local	\$ \$	24,085,590 400,000	\$ 	24,485,590	Positive	NA
<i>Philpott Lake Recreation Area Development - Franklin County</i>	2/I	Complete development of improvements/enhancements of recreational areas at Philpott Lake	USACE Local VTC	\$ \$ \$	110,000 50,000 40,000	\$ 	200,000	---	---
<i>Tourism Enhancement Pro- gram--Franklin County</i>	3/I	Produce a research and marketing initiative to promote Franklin County as a tourist destination in conjunction with the Crooked Road, VTC, and Southside Tourism Initiative	EDA Local	\$ \$	25,000 20,000	\$ 	45,000	Positive	NA
<i>Village Development--Franklin County</i>	3/II	Development of streetscape and pedestrian improve- ments for village centers	EDA Local DHCD	\$ \$ \$	50,000 50,000 100,000	\$ 	200,000	NA	50+
<i>Multi-modal Transportation System Improvements-- Franklin County</i>	3/III	Complete market evaluation and study on the feasibility of mass transit options, opportunities, and transportation system improvements outside of the VDOT Six-Year Capital Improvements Plan	Local EDA VDOT	\$ \$ \$	20,000 100,000 100,000	\$ 	220,000	NA	NA
<i>Philpott Reservoir Water Intake Site--Franklin County</i>	3/III	Evaluate options for future public water withdrawal at Philpott Reservoir for connection with County water systems	WVWA Local USDA-RD	\$ \$ \$	50,000 50,000 100,000	\$ 	200,000	---	---
<i>South County Water Treat-</i>	3/III	Evaluate options for delivery of public sewer services	Local	\$	50,000	\$	100,000	---	---

<i>ment System--Franklin County</i>		to South US 220 business corridor	USDA-RD	\$	50,000				
<i>Ferrum Water System Exten- sion--Franklin County</i>	3/II	Extend water system five miles north up VA Route 40 business corridor	Local USDA-RD	\$ \$	500,000 1,500,000	\$ 	2,000,000	---	---
<i>Shell Building--Franklin County Rocky Mount</i>	3/III	Shell building of 100,000+ sf to attract industry	EDA DHCD Local	\$ \$ \$	1,000,000 700,000 300,000	\$ 	2,000,000	NA	400-600

ABBREVIATIONS:									
ARC = Appalachian Regional Commission		TBD = to be determined				USDA-RD = U.S. Dept of Agriculture, Rural Development			
CDBG = Community Development Block Grant		TEA-21 = VDOT Transportation Enhancement Act Program				USCAIP = US Community Adjustment & Investment Program			
CIT = Center for Innovative Technology		for the 21st Century				VASBI = Virginia Shell Building Initiative			
CORD = Center on Rural Development		VDBA = VA Department of Business Assistance				VA-DQA = Virginia Dept of Aviation			
EDA = Economic Development Administration		WIA = Workforce Investment Act				VDOT = VA Department of Transportation			
EPA STAG = Environmental Protection Agency State		Tobacco Commission = Virginia Tobacco Indemnification				VHDA = Virginia Housing Development Authority			
& Tribal Assistance Grant		and Community Revitalization Commission				VHPF = Virginia Housing Partnership Fund			
DCR = Dept of Conservation & Recreation		SERCAP = Southeast Rural Community Assistance Project, Inc.				VRA = Virginia Resources Authority			
FAA = Federal Aviation Administration		VHD = Virginia Health Department				VTC = Virginia Tobacco Commission			
GO Bonds = General Obligation Bonds		ISDF = Industrial Site Development Fund (VDHCD)				WVP = Virginia Water Projects			
RBEG = Rural Business Enterprise Grant		LWCF = Land and Water Conservation Fund				WGIF = Water Quality Improvement Funds (VA)			
RD = Rural Development		SWCB = State Water Control Board				HUD = Housing and Urban Development		

REJECTION OF DOZER BIDS & AUTHORIZATION TO RE-ADVERTISE FOR SAID DOZER

At the Board of Supervisors Meeting held on August 21, 2012 the Board of Supervisors authorized the County Administrator to seek proposals for a Low Ground Pressure Landfill Dozer.

The County received proposals from two vendors on October 31, 2012 at 4:00 pm. Subsequent review of the proposals revealed questions regarding specifications and pricing from both vendors. The Landfill Staff and County Administration did not feel procurement requirements were fully met and would recommend that the Board of Supervisors reject proposals from both vendors. Staff will rewrite specifications for a new proposal working in conjunction with Thomas Flanagan, landfill consultant for Joyce Engineering.

RECOMMENDATION: It is staff's recommendation that the Board of Supervisors authorize the County Administrator to reject all proposals received October 31, 2012 both vendors and authorize the County Administrator to seek new proposals with reworked specifications for a Low Ground Pressure Dozer. Funds continue to be available in the Landfill CIP budget.

FIRE APPARATUS REPLACEMENT/BOONES MILL & BURNT CHIMNEY

Since 2010 the Board of Supervisors has allocated CIP funding for the purchase of a fire apparatus for the Boones Mill and Burnt Chimney Fire Departments. The process to determine apparatus replacement is based on the recommendations made by the volunteer fire chiefs, age of the apparatus, and actual need. Fire apparatus purchased must be designed to meet county fire apparatus specifications and must meet National Fire Protection Association (NFPA) section 1901 standards. The vehicles requested two fire engines to replace engines that have exceeded their serviceable life span as front line fire apparatus.

Public Safety began reallocating resources in 2007 to prevent duplication of services and to place the most modern equipment into areas with the greatest call volume with a demonstrated need. The project outlined here places the newest apparatus into two of the busiest fire stations while relocating an older, still serviceable, fire engine to a station that responds to fewer calls annually. The project will also surplus one unserviceable fire engine and one fire engine that has exceeded 20 years of service from the current fleet.

The Boones Mill Volunteer Fire Department has responded to 156 calls in 2012 which includes 21 fire calls, 57 accidents, 12 hazardous condition calls, and 9 fire alarms. Total fire damages to property for the district are estimated at \$478,000 year-to-date. The department consists of 25 active members. The primary fire engine for the department was remounted onto a new chassis in 2007 after being damaged in an accident. Due to the age of the remounted compartments, pump, and piping, it is recommended that this vehicle be sent to a station with fewer annual fire responses as the vehicle is still serviceable.

The Burnt Chimney Volunteer Fire Department has responded to 204 calls in 2012 which includes 23 fire calls, 8 accidents, 68 hazardous condition calls, and 4 fire alarms. Total property damages for the district are estimated at \$15,510 year-to-date. The department consists of 33 active members. The primary fire engine for the department is a 1991 Grumman fire engine on an International commercial chassis. The vehicle will be slated for surplus upon replacement as it has exceeded 20 years of service and is beginning to experience reliability issues.

The current fire engine assigned to Westlake is a 1983 American LaFrance engine that has exceeded its serviceable life span. The vehicle is currently out of service awaiting parts to repair the windshield wipers. Replacement parts are no longer readily available for this vehicle and it is recommended that it be sent to surplus and sold. The project outlined in this summary will place the new engines in the Boones Mill and Burnt Chimney fire stations and reallocate the current Boones Mill engine to Westlake to replace the 1983 model currently assigned to that station.

Public Safety staff researched the cost to purchase a Class A fire engine by soliciting cost estimates from several vendors. Staff also contacted other local governments to determine their method of purchasing fire apparatus. Vendors priced the vehicles in excess of \$500,000 per fire engine which is more than the amount allocated in the CIP budget to purchase the vehicles. Through contact with Roanoke City Fire & EMS, staff learned that Roanoke City has been purchasing their vehicles through a government purchasing cooperative agreement that is managed by the Houston-Galveston Area Council (H-GAC). The Houston-Galveston Area Council (H-GAC) is a regional council of governments operating under the laws of the State of Texas and governed by a board comprised of 35 elected officials from a 13 county region. The H-GAC Board awards all contracts, which can then be made available to local governments nationwide. The Texas Inter-local Cooperation Act permits joint participation by local governments, states, state agencies, and certain non-profit corporations. Most states have inter-local cooperation authority or other joint power provisions that allow participation in cooperative activities. Virginia procurement laws allow localities to purchase through the H-GAC since it is a purchasing contract between vendors and a government entity in which selected vendors must compete in a competitive bid process for inclusion in the cooperative.

Ferrara Fire Apparatus is a fire apparatus vendor on the H-GAC cooperative. Staff submitted a copy of the county specifications to Ferrara Fire Apparatus for a quote to manufacture a fire engine that meets the county specifications under the H-GAC contract. Ferrara quoted a price of **\$425,000** to manufacture a custom class A fire engine that meets the county specification and is

NFPA 1901 compliant. The vehicle is equipped with a 475 horsepower engine, 1250 gallon-per-minute (gpm) fire pump and has a 1000 gallon water capacity.

Sufficient funds are available in CIP account 3000-023-0147-7005 to purchase two class A fire engines. As stated earlier in this summary, one engine will be placed into service in Boones Mill and the other will be placed into service in Burnt Chimney.

RECOMMENDATION: Staff respectfully requests that Board of Supervisors authorize the purchase of two class A fire engines from Ferrara Fire Apparatus Inc.

WORKFORCE INVESTMENT ACHIEVEMENT AWARDS

Each year the Western Virginia Workforce Investment Board recognizes the top businesses, organizations, and individuals in the region for outstanding contributions to workforce development. Western Virginia Workforce Development Board, is a non-profit organization, serving as a liaison between the public, the business community and partner organizations and administers employment and training programs through public and private grants in the Alleghany Highlands, Roanoke Valley and Franklin County. The board charters and provides WIA workforce services oversight for local Virginia Workforce Network centers including the Roanoke Valley Workforce Center, The Franklin Center in Rocky Mount, the Covington VEC and the Goodwill Jobs Campus.

This year Franklin County was once again well represented in the region at the annual Workforce Investment Awards ceremony held on September 28, 2012 in Roanoke, VA. Awards went to the following Franklin County entities: Solution Matrix, Inc. (Business of the Year), Franklin County Public Schools Adult Education (Training Provider of the Year), Franklin County Perinatal Education Center-Amy Pendleton (Community Advocate of the Year). Further information regarding these awards are included on the attached Virginia Workforce Press Release.

RECOMMENDATION: Staff respectfully requests the Franklin County Board of Supervisors approve resolutions recognizing these groups. Following such approval, staff will schedule visits to these respective organizations/businesses to present such recognitions accordingly.

RESOLUTION OF ACHIEVEMENT

WHEREAS, Solution Matrix Inc., a leader in cold-therapy products for the health care industry, relocated its headquarters and manufacturing operations to Franklin County, VA, and

WHEREAS, Solution Matrix Inc., has invested millions of dollars in new building and equipment in the Franklin County Commerce Center, and

WHEREAS, Solution Matrix, Inc. is an organization that encourages and supports professional development of new and current employees, promotes career advancement opportunities, and supports the efforts of The Franklin Center for Advanced Learning and Enterprise, and

WHEREAS, Solution Matrix, Inc. demonstrates an understanding of employees and employer future needs, while fostering a positive working environment,

BE IT THEREFORE RESOLVED, that the Franklin County Board of Supervisors commend and express their official recognition in honoring Solution Matrix, Inc. for receiving the “2012 Western Virginia Workforce Investment Board Business of the Year” award and extend sincere appreciation to Solution Matrix, Inc. for advancing employment opportunities for the citizens of the community.

RESOLUTION OF ACHIEVEMENT

WHEREAS, Franklin County Public Schools Adult Education serves the community through classes and programs at The Franklin Center for Advanced Learning and Enterprise, and

WHEREAS, Franklin County Public Schools Adult Education has assisted numerous adults to receive GED’s, high school diplomas, and special diplomas, which enables citizens to seek higher educational and career opportunities in a more successful manner, and

WHEREAS, the dedicated staff of Franklin County Public Schools Adult Education demonstrate an understanding of citizens’ current and future needs, using innovative approaches to training and education, while fostering a positive learning environment,

BE IT THEREFORE RESOLVED, that the Franklin County Board of Supervisors commend and express their official recognition in honoring Franklin County Public Schools Adult Education for receiving the “2012 Western Virginia Workforce Investment Board Training Provider of the Year” award and extend sincere appreciation to Franklin County Public Schools Adult Education for its dedication and faithful service to the citizens of Franklin County.

RESOLUTION OF ACHIEVEMENT

WHEREAS, Ms. Amy Pendleton volunteers as Director of the Franklin County Perinatal Education Center in Rocky Mount, Virginia, and

WHEREAS, Ms. Pendleton and a network of community volunteers have assisted numerous citizens with parenting classes which enable them to perform their daily parental duties in a more successful manner, and

WHEREAS, Ms. Pendleton works with parents to recognize the benefits of education and a career in supporting a child, and

WHEREAS, Ms. Pendleton encourages parents to pursue adult education and further occupational training at The Franklin Center for Advanced Learning and Enterprise,

BE IT THEREFORE RESOLVED, that the Franklin County Board of Supervisors commend and express their official recognition in honoring Ms. Amy Pendleton for receiving the “2012 Western Virginia Workforce Investment Board Community Advocate of the Year” award and extend sincere appreciation to Ms. Pendleton for her dedication and faithful service to the citizens of Franklin County.

(RESOLUTION #01-12-2012)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the consent agenda items as presented above.

MOTION BY: Charles Wagner
SECONDED BY: Ronnie Thompson
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

FUTURE REPLACEMENT OF JOINT FUELING STATIONS/UNDERGROUND STORAGE TANKS FOR GASOLINE & DIESEL FUEL

J. T. Hodges, Assistant Purchasing Coordinator & Daryl Hatcher, Director of Public Safety presented the following PowerPoint presentation for the Board’s review and consideration:



Franklin County Public Schools
"EVERY CHILD, EVERY CHANCE, EVERY DAY!"

FLEET FUELING SERVICES CONSOLIDATION

SCHOOL DIVISION / COUNTY GOVERNMENT

J.T. Hodges
Assistant Purchasing Coordinator
Franklin County Public Schools



Committee Members

Mr. Vincent Copenhaver, Director of Finance – County Government
Mr. Lee Cheatham, Director of Business and Finance – School Division
Mrs. Sharon Tudor, Clerk to the Board / Procurement Specialist – County Government
Mr. David Leffue, Coordinator of Purchasing – School Division
Mr. Daryl Hatcher, Director of Public Safety – County Government
Mr. J.T. Hodges, Asst. Coordinator of Purchasing – School Division
Mr. Mike Thurman, Director of General Properties – County Government
Mr. Steve Oakes, Director of Facilities and Transportation – School Division
Sgt. Tim Tatum – Office of the Sheriff, County of Franklin

What is “generally” being studied and proposed?

That the Franklin County Public Schools and Franklin County Government work together to consolidate its fleet fueling services and sites countywide to reduce our collective liability risks, increase overall capacity, increase accessibility and realize savings in future capital cost and fuel costs.

Issues to consider...

- Age and condition of existing fuel tanks owned by county government and school division
- Investment in fueling infrastructure to adequately support the growing fleets of both entities
- Combining vehicle fuel bids county wide may help both entities realize savings in fuel costs
- Reducing liability by upgrading to modern double walled tanks and by reducing the number of sites in the county

What was considered when drafting the proposed plan...

- 1st – Finding a long term solution to a long term problem to benefit the school division and county government
- 2nd – Take into account the fiscal situation the school division and county government are facing in the short term and long term
- 3rd – Putting together a plan that would strategically address the needs of both fleets in the foreseeable future

What benefits can we expect from consolidation of fueling services?

- A slight drop in the cost of fuel by creating better conditions to lower the cost differential
- Significant savings in capital costs by consolidating fueling sites as well as reducing liability
- A projected drop in the cost or routine maintenance and upkeep of fueling equipment
- Diversification of our fueling operations
- Increased capacity that would increase the likelihood of maintaining adequate operations during times of “short term” fuel shortages

Estimated Capital Costs Compared ... (2012 costs)

As a basis for comparison, the committee studied the total cost to replace the existing fuel systems for both the school system and county agencies based on 2012 cost estimates using a 9 year time table

Schools

\$67,000 per school multiplied by 9 schools equals \$678,000

example used: 5,000 gallon double wall below ground tank with fuel tracking system. Current 20+ year old systems uses 2000 gallon below ground tanks for all outlining schools.

County

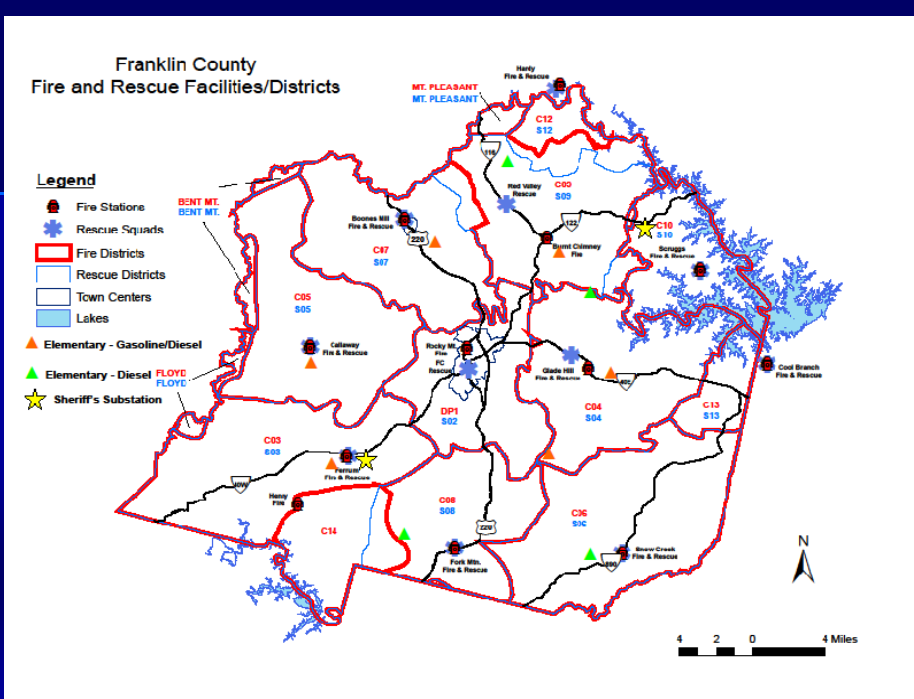
\$59,026 per site multiplied by 10 public safety stations equals \$649,286

example used: 5,000 gallon double wall below ground tank for with no fuel tracking system. Current 20+ year old systems uses 1000 gallon above ground tanks for all fuel stations.

\$678,000 (Schools)

\$649,286 (County)

\$1,327,286 (Total cost to replace entire system)



FUEL STATION CONSOLIDATION – Estimated Cost		
PROPOSED PLAN “FINAL DRAFT”		
PHASE 1		Sites Eliminated
Sontag Elementary - Shared Facility at the new landfill	\$115,000 \$115,000	Sontag Elem.
PHASE 2		
Snow Creek Elementary (Diesel Only)	\$ 77,000	Snow Creek Fire & Rescue
Boones Mill Elementary	\$117,000 \$194,000	Boones Mill Fire
PHASE 3		
Dudley Elementary (Diesel Only)	\$ 79,000 (possible site @ future Westlake Station along with new site @ school)	Scruggs Fire
Henry Elementary (Diesel Only)	\$ 79,000	Henry Fire/ Fork Mt. Fire
Ferrum Elementary	\$120,000 \$278,000	Ferrum Fire
PHASE 4 (possible shared new site development)		
Burnt Chimney Elementary	\$123,000	Red Valley Res./ Burnt Chimney Fire
Callaway Elementary	\$123,000	Callaway Fire
Glade Hill Elementary	\$123,000 \$369,000	Glade Hill Rescue (possible site @ future Glade Hill Station)
		\$956,000
PHASE 5 (further site plans may have to be addressed)		
Court House Complex – Sheriff's Office	* TBD*	
School Bus Garage	* TBD*	

It should be noted...

This proposed plan would reduce the number of fueling sites from about 23 sites down to 12 shared sites.

It would also increase our collective storage capacity and decrease our overall liability risk.

Estimated Savings (CAPITAL 2012)

\$678,000 (Schools) plus \$649,286 (County)

\$1,327,286

Proposed Plan Final Draft (\$956,000)

\$371,286
ESTIMATED SAVINGS

Estimated Savings (OPERATIONS 2011/2012)

Current Price Differential (markup)

.1481 (Small Truck) minus .0234 (Tanker) equals .1247

Annual Combined Small Truck Deliveries per Year County/Schools (PROJECTED)

160,810 gallons (County) plus 61,199 gallons (Schools) equals 222,009 gallons

Estimated Annual Savings

220,009 gallons multiplied by a .1247 reduction in differential equals

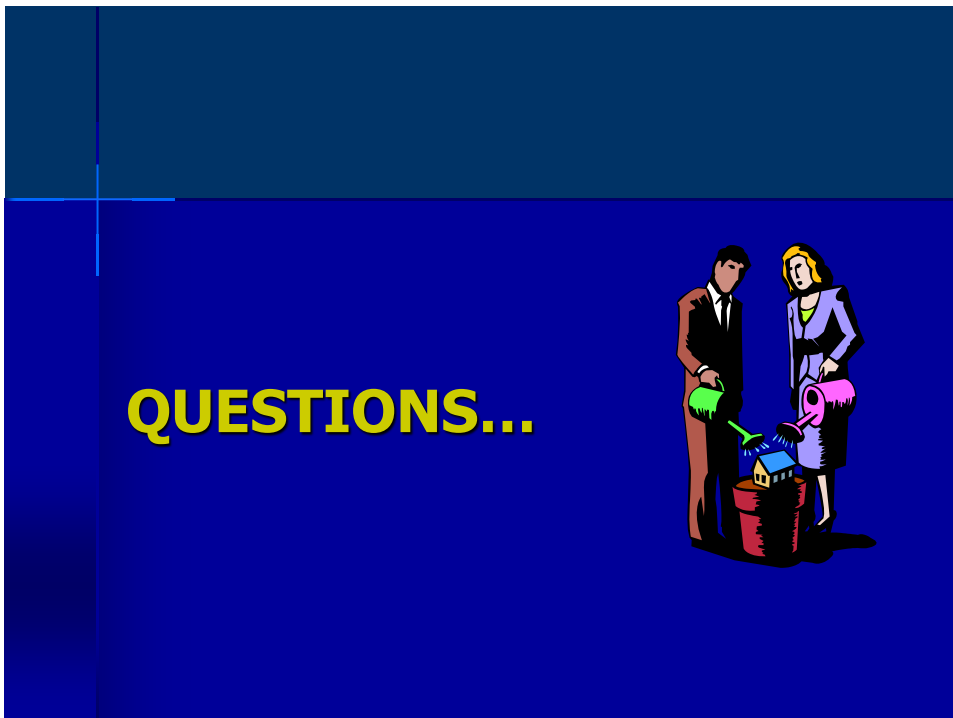
\$27,684.52

(\$20,053.01 County and \$7,631.51 Schools)

REVISED ACTUAL FIGURE – \$34,096.83

Where do we go from here?

- Complete a cost analysis (COMPLETE)
- Compose a final draft plan (COMPLETE)
- Determine preliminary site plans (IN PROGRESS)
- Identify available funding
- Determine a projected timetable



General discussion ensued.

The Board generally endorsed the project concept. The Board instructed the committee to continue their work and to gather additional information, thereby periodically reporting back to the Board.

PHASE I – FLOOR OF FORMER ADMINISTRATION BUILDING

Captain Mark Torbert, Sheriff's Department, stated the Office of the Sheriff recently presented a proposal to the Board of Supervisors that would allow them to occupy the Goode Bldg and the 1st Floor of the Old County Admin Building in order to stream line operations and provide them with adequate space to meet the ever increasing needs and demands of the law enforcement responsibility in Franklin County. The proposal included a phased plan to remodel the spaces.

The Office of the Sheriff worked with Thompson Litton and Barrata & Associates, Inc. in order to determine a cost estimate for the demolition and new construction for this project. Phase I of this project includes the demolition and remodeling of the 1st floor of the Old County Admin Building. This space, once completed, will accommodate the Magistrates Office and the Booking and Processing area for the Office of the Sheriff. The proposed renovations for the Booking and Processing area meet DOC requirements as a Temporary Holding Cell. Based on the cost estimates provided to the Office of the Sheriff, the demolition and new construction for Phase I of this project will cost approximately \$110,520.00.

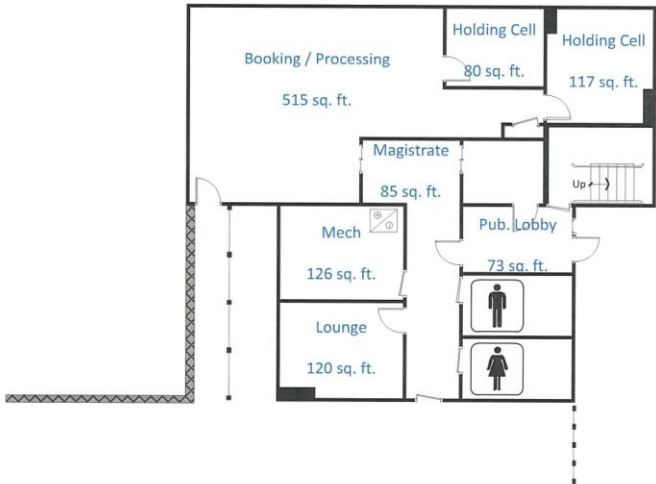
The Office of the Sheriff has identified approximately \$8,504.00 that can be removed from the project. The work includes a brick wall next to the prisoner entrance and a fence. This would reduce the total cost of Phase I to \$102,016.00.

The Office of the Sheriff has identified two Capital Funding line items that, with the Boards approvals, could be used to fund this phase of the project. The first Capital Funding Line item is for \$65,000 dollars. These funds are currently allocated for future architectural plans for the possible expansion of the jail. The second Capital Funding Line item is for \$36,933.00. These funds are currently allocated for the Jail Video Visitation upgrades. The total amount of these two funds is \$101,933.00. This would leave a shortfall of approximately \$83.00 for this phase of the project. The Office of the Sheriff can utilize the money from the Inmate Canteen Profit Account to make up this shortfall. This would allow the Office of the Sheriff to move forward with this project without requesting any new additional funds from the County Board of Supervisors.

There is an asbestos survey that will be required by code of the lower level of the Old County Administration building According to estimates, this should cost no more than \$800.00 and includes laboratory services, recommendations and reports. This amount will be paid from the savings realized by the contracting services of CBM in the jail.

RECOMMENDATION:

Staff respectfully requests the Board's consideration to allow the Office of the Sheriff permission to utilize these monies for Phase I of this project.



**Old County Admin Building Basement
(Proposed Space Utilization)**

** Square Footage Calculations Are Approximate.*

Franklin County
Sheriffs Department
Cost Estimate

Virgil Goode Building
Former County Admin Building

10/25/2012

Demolition		(Excludes Asbestos Abatement)				
Item	Type	Height	Length	Area	\$/SF	\$
Ceiling	DEMO ACT		SF	1550	\$ 0.39	\$ 604.50
Walls	GWB on Studs	10	24	240	\$ 1.18	\$ 283.20
	GWB on Studs	9	0	0	\$ 1.18	\$ -
	CMU	12	0	0	\$ 3.00	\$ -
	Door Opening Masonry Wall		Ea	1	\$ 500.00	\$ 500.00
Floor	Carpet		SF	1650	\$ 0.46	\$ 759.00
Door	Door & Frame		EA	1	\$ 36.00	\$ 36.00
HVAC	Remove Wall Units		EA	1	\$ 250.00	\$ 250.00
Electrical	Lights		EA	3	\$ 37.60	\$ 112.80
	Power Outlet		EA	4	\$ 20.00	\$ 80.00
	Comm. Outlet		EA	4	\$ 20.00	\$ 80.00
Disposal	Hauling & Disposal		Ton	2	\$ 190.00	\$380
Sub Total Demo						\$ 2,481.00
New Construction			Unit	Amount	\$/	\$
Ceiling	ACT New		SF	700	\$ 4.00	\$ 2,800.00
	ACT Modify Existing Grid & Tile		LF		\$ 3.00	\$ -
	Security		SF	840	\$ 10.00	\$ 8,400.00
Wall	GWB	Height	Length	Area	\$/SF	\$
	GWB	10	42	420	\$ 2.87	\$ 1,205.40
	GWB	9	0	0	\$ 2.87	\$ -
	CMU	10	30	300	\$ 8.17	\$ 2,451.00
	CMU Infill Window at Cell			1	\$ 200.00	\$ 200.00
	GWB Infill Door Opening		EA	0	\$ 60.27	\$ -
	GWB Repair @ Demo		EA	0	\$ 63.00	\$ -
Opening	Paint		SF	4000	\$ 0.72	\$ 2,880.00
	New Door		EA	4	\$ 1,228.00	\$ 4,912.00
	Relocated Door		EA	0	\$ 123.00	\$ -
	Interior Window		EA	2	\$ 562.50	\$ 1,125.00
	Access Control		EA	3	\$ 3,000.00	\$ 9,000.00
Floor	Carpet		SF	120	\$ 4.00	\$ 480.00
	VCT		SF	1200	\$ 2.00	\$ 2,400.00
	Base		LF	161	\$ 2.04	\$ 328.44
Countertop & Cabinets			LF	0	\$ 250.00	\$ -
Counter Top			LF	4	\$ 25.00	\$ 100.00
HVAC	Allowance to adjust exist HVAC		RM	5	\$ 500.00	\$ 2,500.00
Plumbing	Combo Detention Toilet & Sink		EA	2	\$ 5,000.00	\$ 10,000.00
	Demo Floor for Plumbing		SF	60	\$ 21.50	\$ 1,290.00
Electrical	Repair Floors		SF	60	\$ 30.00	\$ 1,800.00
	Lights		EA	12	\$ 120.00	\$ 1,440.00
	Power Outlets		EA	8	\$ 120.00	\$ 960.00
	Comm. Outlet		EA	4	\$ 120.00	\$ 480.00
	Relocate Electrical Panels		EA	3	\$ 1,200.00	\$ 3,600.00
Site	Ramp to entry door		EA	2	\$ 900.00	\$ 1,800.00
	Fence		LF	22	\$ 20.00	\$ 440.00
	Brick wall next to prisoner entrar		SF	336	\$ 24.00	\$ 8,064.00
	Intercom to Accessible Space		EA	1	\$ 1,200.00	\$ 1,200.00
Sub Total Construction						\$ 58,351.84
Total						\$ 60,832.84

Chairman Cundiff stated the first floor of the Virgil H. Goode Building, as indicated in the executive summary, was indeed the basement floor of the building not the first floor.

(RESOLUTION #02-12-2012)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to authorize staff to proceed with Phase I – Floor of Former Administration Building (bidding process), as presented with funds to be utilized from the Capital Funding Line items in the amount of (\$65,000.00 & \$36,933.00) for a total of \$101,933.00.

MOTION BY: Bob Camicia
SECONDED BY: Ronnie Thompson
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

INTRODUCTION OF SEAN DUFF, ANR-CROPS & SOIL

Shewana Hariston-McSwain, Virginia Cooperative Extension Office, introduced Sean Duff, ANR-Crops & Soil Agent.

ANR – Crop & Soil Science Agent

As a new agent, I am currently compiling a needs assessment of Franklin County in regards to agriculture. This entails numerous meetings with county stakeholders, government officials and local producers in order to achieve an accurate understanding of the needs/wants of all individuals involved in extension's programming efforts. This will continue into the coming months until I feel that I have sufficient information to address all concerns, interests and inputs into effective extension programs. At the same time, I am currently obtaining the certifications necessary to carry out programs and activities for producers.

LEGISLATIVE PRIORITIES

Richard E. Huff, II, County Administrator, advised the Board the proposed legislation of the elimination of State code Section 15.2-1226, dealing with the authority of certain counties over Smith Mountain Lake. Also, Mr. Huff advised the Board they had previously endorsed the three legislative issues submitted by TLAC. The inclusion of the VACo 2013 Legislative Program which contains the high priority issues for VACo was presented. Additionally, there may be a request from TCRC which has not yet formally been endorsed but will be reviewed as soon as it is recommended. Lastly, West Piedmont's Legislative Package is included, as well.

Should the Board wish to formally endorse any particular legislative position, staff will forward to the appropriate legislative parties in advance of the January 9, 2013 start of the General Assembly.

The Board instructed staff to move forward with the 2013 Legislative Priorities, as presented.

GOVERNOR'S BUDGET RECOMMENDATIONS

Richard E. Huff, II, County Administrator, highlighted possible budget recommendations as to date with continued changes. Mr. Huff advised the Board he would continue to present a broad brush stroke.

JOINT SCHOOL/COUNTY HEALTH INSURANCE

Mr. Huff advised the Board the RFP with the joint school/county health insurance did not come in with consistent information pertaining to Obama care. Further analysis will continue and the Board will be kept abreast.

FEDERAL SEQUESTRATION IMPACTS – FY'14 COUNTY BUDGET

Richard E. Huff, II, County Administrator, advised the Board he had learned of possible federal cuts in the amount of \$374,260 to the County's school system. Mr. Huff stated cuts in federal funding could impact Virginia's economy.

BOARD RULES OF PROCEDURE

Richard E. Huff, II, County Administrator, presented the Board Rules of Procedure as adopt on January 3, 2012 and will be considered again during the Board's January 2, 2013.

BOARD RULES OF PROCEDURE

Richard E. Huff, II, County Administrator, presented the following Board Rules of Procedure.

**FRANKLIN COUNTY BOARD OF SUPERVISORS
RULES OF PROCEDURE**

The following Rules of Procedure are adopted by the Franklin County Board of Supervisors to enable the Board to discharge its duties and responsibilities effectively and efficiently and to facilitate the exercise of its authority and powers in the Code of Virginia. It is the Board's intent to generally follow Robert's Rules of Order (Newly Revised, 10th Edition) unless superseded by state law or *written* Board practice. (***Amended /Resolution #06-01-2012***)

1. ORGANIZATIONAL MEETING

The Board shall elect a chairman and vice chairman at the Board's Organizational Meeting to be held on the first business day of January. Terms for chairman and vice chairman shall be for a one (1) year term.

2. REGULAR MEETINGS

The Board of Supervisors shall adopt a schedule of the times, dates, and places of its regular meetings, for each calendar year, at its organizational meeting. Should the Board's regular meeting day fall on a County holiday, the meeting will be held on the next business day following the holiday.

3. SPECIAL MEETINGS

The Board may hold special meetings by establishing a special meeting date, time, place and an agenda for said meeting at a regular meeting. The Clerk shall post and publish notice of the special meeting in accordance with the Virginia Freedom of Information Act, §2.2-3707 VA Code Ann., not less than three (3) days prior to the day of the special meeting.

A Called Meeting may be convened when called by the chairman or requested by two or more of the members of the board of supervisors. The call or request shall be made to the clerk, and shall specify the matters to be considered at the meeting. Upon receipt of such call or request, the clerk of the governing body, after consultation with the chairman, shall immediately notify each member of the governing body and the attorney for the county in writing delivered in person or to his place of residence or business to attend such meeting at the time and place stated in the notice. Such notice shall specify the matters to be considered at the meeting. No matter not specified in the notice shall be considered at such meeting, unless all members are present. The notice may be waived if all members of the governing body attend the special meeting or sign a waiver.

4. VOTING

Motions properly made cannot die for lack of a second and shall be voted on as though they had been seconded.

5. REQUEST FOR FUNDS OUTSIDE OF NORMAL BUDGET CYCLE

Whenever any delegation or individual shall make a request or appeal for County funds for the benefit of an outside or non-County agency or program, the following guidelines shall be followed.

A. Budget Preparation Calendar.

Whenever possible, the request shall be submitted in accordance with the budget preparation calendar.

B. Explanation and Background.

Any such request shall be accompanied by a brief narrative explanation of the request and background as needed.

C. Carry-over of Requests.

If it is not possible to utilize the annual budget preparation calendar, the request shall be carried over to the next regular meeting following introduction to the Board.

D. Waiver of Carry-over.

Waiver of the carry-over period shall be granted if the request is considered an emergency by the majority of the Board, or for any reason if approved unanimously by all Board members.

E. Emergency.

Emergency is defined as an unforeseen circumstance or combination of circumstances that calls for immediate action to secure and protect the health, safety and general welfare of the inhabitants of Franklin County.

6. CITIZEN COMMENT PERIOD

Any citizen of the County that wishes to address the Board on any topic may do so by calling the Board Clerk's Office one (1) week in advance of the meeting and requesting that their name and topic be added to the agenda. Walk-ins will be allowed to speak if time is available under the same conditions. The citizen will be granted 3 minutes to present their issue and if the Board wishes to schedule further time, may direct staff to place the subject on the next available agenda. Only one person per side (position), per topic will be allowed to speak under the Citizen Comment Period per Meeting. A total of 15 minutes will be allowed for Citizen's Comments on the agenda. Public Comments will be received by the Board during the 3rd Tuesday meeting at 1:30 P.M., and at 6:00 p.m. meeting prior to public hearings unless a citizen can clearly demonstrate that an earlier time is necessary. **(Amended/Resolution # 21-06-2006 & # 07-01-2007)**

7. MOTIONS TO RECONSIDER

Motions to reconsider an action by the Board must be made by a member of the Board who previously voted with the prevailing side when the reconsidered motion was originally voted on. Since a second is not required, any member may second the motion to reconsider and the motion shall be decided by a majority vote of the members present.

8. PLACING OF AGENDA ITEMS

The County Administrator, based on input from the Board, shall develop the agenda for each meeting.

Individual Board members who wish to address the Board on a topic may do so under "Other Matters from Supervisors". If the Board wishes to investigate a topic further, it can direct staff to place the topic on a future agenda, bring back a staff report with the appropriate research, or take action as it see fit. **(Amended/Resolution #07-01-2007)**

9. PUBLIC HEARINGS

It is the purpose and objective of the Board of Supervisors to give each citizen an opportunity to express his/her views at public hearings and to treat all speakers equally and with courtesy. While it is often necessary to have a presentation by an applicant or staff, it is the desire of the Board to hear from the public, and therefore, the applicant and staff presentations shall be as brief as possible.

Each speaker shall be limited to three minutes unless speaking for a larger group in which case, 5 minutes shall be allotted.

Speakers shall direct their presentations/comments/questions to the Board and not the audience.

10. APPOINTMENTS TO BOARDS AND COMMISSIONS

County staff shall maintain an up to date listing of available vacancies on Boards and Commissions and shall publish such list to the County's web site and make available in the Office of the County Administrator. 60 days in advance of scheduled vacancies, staff shall make the Board aware of upcoming vacancies and shall advertise such vacancies throughout the County. All candidates shall be required to complete a County application to serve on a Board or Commission and applications shall be distributed to the Board as soon as is practical.

APPLICATION PROCESS FOR APPOINTMENTS TO BOARDS & COMMISSIONS

(Amended/Resolution #05/1/2013)

- ❖ ***Require all interested persons to complete applications as provided by the Clerk's office.***
- ❖ ***Clerk then forwards applications for any open positions to the BOS for review.***
- ❖ ***Position vacancies and potential candidates are then discussed as a closed session item under personnel.***

- ❖ *Subject to clean background checks, appointments are then made in open session.*
- ❖ *Address only new appointees going forward (i.e. sitting members are grandfathered and will not have to go through the full process of completing another application or background check)*

PRECIOUS METALS & GEMS ORDINANCE

The County's Code requirements for Precious Metals & Gems Ordinance needed to be amended to mirror state code language.

The Board concurred with the request and authorized staff to advertise for a public hearing.

OTHER MATTERS BY SUPERVISORS

Ronnie Thompson, Boone District Supervisor, requested an answer as to why certain part-time/seasonal workers did not receive the November bonus previously issued to County employees. Mr. Huff shared with the Board the policy and criteria the Board adopted and staff followed for issuance of the afforded bonus. General discussion ensued.

No further action was taken.

CLOSED MEETING
(RESOLUTION #03-12-2012)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to into a closed meeting in accordance with 2.2-3711,a-1 Personnel, a-3, Acquisition of Land, & a-5 Discussion of a Prospective New Business or Industry, or of Expansion of an Existing One, of the Code of Virginia, as amended.

MOTION BY: Cline Brubaker
SECONDED BY: Ronnie Thompson
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Thompson, Brubaker, Camicia, Thompson & Cundiff
ABSENT: Wagner

Wagner joined closed session at 3:25 p.m.

MOTION: Leland Mitchell
SECOND: Ronnie Mitchell
WHEREAS, the Franklin County Board of Supervisors has convened an closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act: and
WHEREAS, Section 2.2-3712(d) of the Code of Virginia requires a certification by this Franklin County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;
NOW, THEREFORE, BE IT RESOLVED, that the Franklin County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Franklin County Board of Supervisors.
VOTE:
AYES: Mitchell, Thompson, Brubaker, Camicia, Thompson, Wagner & Cundiff
NAYS: NONE

APPOINTMENTS:

Library Board/Boone District (Unexpired Term to Expire 6/30/2013)
Recreation Commission/Union Hall District (Unexpired Term to Expire 6/30/2015)

(RESOLUTION #05-12-2012)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to appoint Kay Saleeby to fill the unexpired term of Doug Beatty as the Rocky Mount District representative on the Recreation Commission Board with said term to expire 6/30/2014 and BE IT FURTHER RESOLVED, to appoint Brenda Perdue to fill the unexpired term of Greg Davis as the Union Hall District representative with said term to expire 6/30/2015.

MOTION BY: Charles Wagner
SECONDED BY: Ronnie Thompson
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

(RESOLUTION #06-12-2012)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to appoint Jessica Gawor to fill the unexpired term of Kay Saleeby, as the At-Large Member on the Recreation Commission with said term to expire 6/30/2013.

MOTION BY: Charles Wagner
SECONDED BY: Ronnie Thompson
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

Chairman Cundiff recessed the meeting for dinner.

Chairman Cundiff reconvened the meeting for the previously advertise public hearings as follows:

PETITION OF GLENN W. FRITH/PETITIONER, GLENWOOD PROPERTIES, INC./Owner requesting a Special Use permit for “Day care centers, day nurseries,” for property located at 211 Wirtz Road, Wirtz, Virginia in the Boone District of Franklin County, further identified as Tax Map/Parcel # 0360018200 in the Franklin County Real Estate Records. (Case # SPEC-5-12-10240)

Neil Holthouser, Director of Planning & Community Development, presented the following staff’s report on the proposed Special Use permit:

Case # SPEC-5-12-10240

Petition of Glenn W. Frith (Petitioner), Glenwood Properties, Inc. (Owner), requesting a Special Use Permit for “Day care centers, day nurseries,” for property located at 211 Wirtz Road, Wirtz Virginia, in the Boone District of Franklin County, further identified as Tax Map/Parcel # 36-182.



Tax Map/Parcel # 36-182

Location:
211 Wirtz Road

Future Land Use:
Commercial Highway
Corridor

Zoning:
B-2, Business District,
General

Size:
+/- 1.032 acres



In 1995, the property was rezoned from A-1 (Agricultural) to B-2 (Business District General), with the following proffers:

1. Site Plan: The applicant will acquire approval of a Site Plan in conformance with the Zoning Ordinance prior to construction. As a part of Site Plan review, the applicant will demonstrate compliance with the Virginia Department of Health, Virginia Dept. of Transportation, County Erosion and Sediment Control, and other applicable ordinances.
2. Signs: The applicant will have no more than three signs on site, no one of which shall exceed sixty (60) square feet in area.
3. Access and Internal Circulation: The site plan will show how traffic will enter, maneuver, and leave the site so as to provide safe, efficient traffic flow, and to insure that traffic congestion and safety hazards, both on Route 220 and Rt. 697 are not increased.
4. Landscaping: Applicant shall provide and maintain landscaped buffer along front and side property lines.



B-2, Business District, General

Sec. 25-336. Special use permits.

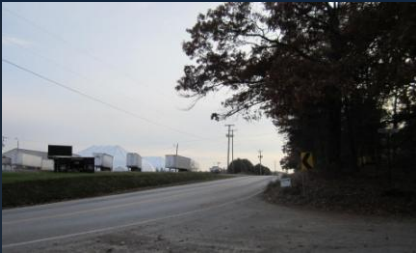
The following uses shall be permitted only by special use permit approved by the board of supervisors:

- *Day care centers, day nurseries*





Wirtz Road, looking East



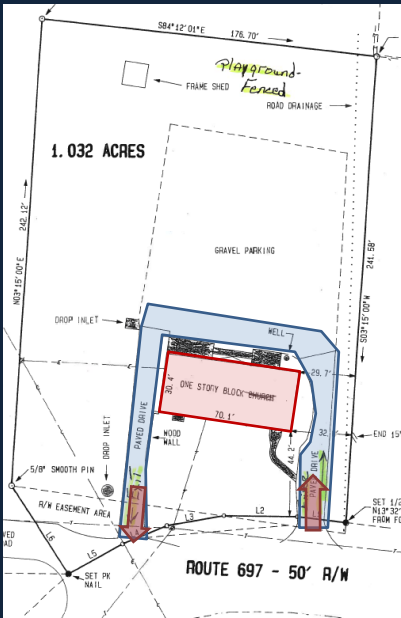
Wirtz Road, looking South toward Rt. 220



Front yard



Rear yard



Proposed Concept Plan
Dated May 7, 2012

- Shows:
- Main structure
 - Frame shed in rear yard
 - Fenced playground
 - Gravel parking area
 - One-way driveway, looping counter-clockwise around the rear of the building
 - Separated entry and exit points along Wirtz Road



Planning Commission

The Planning Commission held a public hearing in consideration of this request at its November 13, 2012, meeting. By a vote of 5-2, the Planning Commission recommended that the Board of Supervisors approve the request for Special Use Permit for “Day care centers, day nurseries” as submitted, with the following conditions:



1. Substantial conformity. The site shall be developed in substantial conformity with the concept plan prepared by Glenn Frith, and submitted with the application dated May 7, 2012.
2. Traffic circulation. The property shall be served by a one-way driveway, with the entry and exit points separated, as depicted on the Concept Plan.
3. Number of children. At no time shall there be more than sixty-five (65) children registered at the Day Care Center.



1. Substantial conformity. The site shall be developed in substantial conformity with the concept plan prepared by Glenn Frith, and submitted with the application dated May 7, 2012.
2. Traffic circulation. The property shall be served by a one-way driveway, with the entry and exit points separated, as depicted on the Concept Plan.
3. Number of children. At no time shall there be more than sixty-five (65) children registered at the Day Care Center.




1. Site Plan. This Special Use Permit is contingent upon the approval by the County of a Site Plan, which shall limit all parking and passenger drop-off areas to the rear of the building.

2. Traffic circulation. The Site Plan shall include a traffic circulation plan, including the identification of entrance and exit points along Wirtz Road, and shall be subject to review and approval by VDOT.

3. Number of children. At no time shall there be more than sixty-five (65) children registered at the Day Care Center.

Franklin County Board of Supervisors



December 18, 2012

Public Hearing was opened.

Deanne Southern addressed the Board of daycare concerns.

Glenn Frith stated he felt if there were concerns with VDOT they would be addressed and resolved.

Public Hearing was closed.

(RESOLUTION #07-12-2012)

NOW THEREFORE BE IT ORDAINED, by the Board of Supervisors to approve the special use permit with the conditions as discussed for uses as provided in this chapter finding by the Franklin County Board of Supervisors that such use will not be of substantial detriment to adjacent property, that the character of the projected future land use of the community will not be adversely impacted, that such use will be in harmony with the purpose and intent of the zoning ordinance and with the public health, safety and general welfare and in accord with the requirements of Section 25-638 of the Franklin County Code and Section 15.2-2283, Purpose of zoning ordinances of the Code of Virginia of 1950, as amended. Further the proposal encourages economic development activities that provide desirable employment and enlarges the tax base. Approval with the following conditions:

Approved Conditions:

Case # SPEC-5-12-10240, Glenn C. Frith, Glenwood Properties, Inc.

1. Site Plan. This Special Use Permit is contingent upon the approval by the County of a Site Plan, which shall limit all parking and passenger drop-off areas to the rear of the building.
2. Traffic circulation. The Site Plan shall include a traffic circulation plan, including the identification of entrance and exit points along Wirtz Road, and shall be subject to review and approval by VDOT.
3. Number of children. At no time shall there be more than sixty-five (65) children registered at the Day Care Center.

MOTION BY: Ronnie Thompson

SECONDED BY: Charles Wagner

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

PETITION OF JOHN M. CAVESE JR. & DIANE L. CAVESE, PETITIONERS/OWNERS, requesting a Special Use Permit for a “home - second single-family detached dwelling on a lot,” for a +/- 0.78 acre parcel currently zoned R-1, Residential Suburban Subdivision District. The subject property is located at 45 Cove Drive, in the Gills Creek District of Franklin County, and is further identified as Tax Map/Parcel #0470201000. (Case # SPEC-9-12-10914)

Neil Holthouser, Director of Planning & Community Development, presented the following staff’s report on the proposed Special Use permit:

Case # SPEC-9-12-10914

Petition of John M. Cavese Jr. & Diane L. Cavese
(Petitioners/Owners), requesting a Special Use
Permit for a “home – second single-family detached
dwelling on a lot,” for property located at 45 Cove
Drive, in the Gills Creek district of Franklin County,
further identified as Tax Map/Parcel # 47.2-10.

Franklin County Board of Supervisors



December 18, 2012

Tax Map/Parcel # 47.2-10

Location:
45 Cove Drive
Twin Chimneys subdivision

Future Land Use:
Low Density Residential

Zoning:
R-1, Residential Suburban
Subdivision District

Size:
+/- 0.78 acres



Franklin County Board of Supervisors



December 18, 2012

R-1, Residential Suburban Subdivision

Sec. 25-223. Special use permits.

The following uses shall be permitted only by special use
permit approved by the Franklin County Board of
Supervisors:

- *Home – Second single-family detached dwelling on a
lot (see section 25-232)*

Franklin County Board of Supervisors



December 18, 2012

R-1, Residential Suburban Subdivision

Sec. 25-232. Other special regulations.

(a) Only one (1) principal building with its customary accessory buildings may be erected on a single building lot; provided, that a second dwelling for use by immediate family may be placed on a residential building lot in the R-1 district with a special use permit issued by the board of supervisors. Immediate family includes brothers, sisters, grandparents, in addition to the state definition (mother, father, son, daughter, husband, wife.)





Planning Commission

The Planning Commission held a public hearing in consideration of this request at its November 13, 2012, meeting. By a vote of 7-0, the Planning Commission recommended that the Board of Supervisors approve the request for Special Use Permit for a “Home – Second single-family detached dwelling on a lot,” as submitted, with the following conditions:



- 1. Substantial conformity. The site shall be developed in substantial conformity with the concept plan prepared by Diane L. Cavese, and submitted with the application dated September 11, 2012.
- 2. Number of bedrooms. There shall be a maximum number of three (3) bedrooms located on the subject property. This maximum total number of three (3) bedrooms may be distributed in no more than two (2) dwelling units.



Public Hearing was opened.

John Cavese shared with the Board his petition. Mr. Cavese stated his hope was to allow his parents live in the cottage, as they may move to Franklin County from Florida.

Public Hearing was closed.

(RESOLUTION #08-12-2012)

NOW THEREFORE BE IT ORDAINED, by the Board of Supervisors to approve the special use permit with the conditions as discussed for uses as provided in this chapter finding by the Franklin County Board of Supervisors that such use will not be of substantial detriment to adjacent property, that the character of the projected future land use of the community will not be adversely impacted, that such use will be in harmony with the purpose and intent of the zoning ordinance and with the public health, safety and general welfare and in accord with the requirements of Section 25-638 of the Franklin County Code and Section 15.2-2283, Purpose of zoning ordinances of the Code of Virginia of 1950, as amended. Further the proposal encourages economic development activities that provide desirable employment and enlarges the tax base. Approval with the following conditions:

Approved Conditions:

Case # SPEC-9-12-10914, John M. Cavese and Diane L. Cavese

1. *Substantial Conformity.* The site shall be developed in substantial conformity with the concept plan prepared by Diane L. Cavese, and submitted with the application dated September 11, 2012.
2. *Number of Bedrooms.* There shall be a maximum number of three (3) bedrooms located on the subject property. This maximum total number of three (3) bedrooms may be distributed in no more than two (2) dwelling units.

MOTION BY: Bob Camicia

SECONDED BY: Ronnie Thompson

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Cundiff, Angell, Johnson, Thompson & Wagner

Chairman Cundiff adjourned the meeting.

DAVID CUNDIFF
CHAIRMAN

SHARON K. TUDOR, MMC
COUNTY CLERK